

# Notice of Meeting

---



Scan here to access the public documents for this meeting

## Licensing Committee

**Monday, 11th February, 2019 at 4.30 pm**  
in Roger Croft Room Council Offices  
Market Street Newbury

**Note:** The Council broadcasts some of its meetings on the internet, known as webcasting. If this meeting is webcasted, please note that any speakers addressing this meeting could be filmed. If you are speaking at a meeting and do not wish to be filmed, please notify the Chairman before the meeting takes place. Please note however that you will be audio-recorded.

Date of despatch of Agenda: Friday, 1 February 2019

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Moira Fraser on (01635) 519045  
e-mail: [moira.fraser@westberks.gov.uk](mailto:moira.fraser@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)



WestBerkshire  
C O U N C I L

To: Councillors Peter Argyle, Howard Bairstow, Jeff Beck (Vice-Chairman), Graham Bridgman, Paul Bryant, James Cole (Chairman), Richard Crumly, Billy Drummond, Sheila Ellison, Manohar Gopal, Tony Linden and Quentin Webb

---

# Agenda

## Part I

Page No.

1. **Apologies**  
To receive apologies for inability to attend the meeting (if any).
2. **Minutes** 5 - 8  
To approve as a correct record the Minutes of the meeting of this Committee held on 19 November 2018.
3. **Declarations of Interest**  
To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' [Code of Conduct](#).
4. **Hackney Carriage and Private Hire Licence Fees Consultation Responses** 9 - 34  
*Purpose: To allow Members to consider the responses received during the 28 day consultation period concerning the proposed fees in relation to hackney carriage and private hire licensing.*
5. **Convictions Guidance** 35 - 88  
*Purpose: To propose replacing the Council's existing criminal convictions guidance document with a more comprehensive policy, which has been drafted to reflect the recently published 'Guidance on determining the suitability of applicants and licensees in the hackney and private hire trades', produced and published by the Institute of Licencing ('IoL').*
6. **Animal Licensing** 89 - 100  
*Purpose: To update the Committee on the changes that have taken place in the field of animal licensing following the commencement of the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018, and what impact these changes have had on the authority.*

Andy Day  
Head of Strategic Support



**Agenda - Licensing Committee to be held on Monday, 11 February 2019** *(continued)*

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

